



LUTHERAN WORLD RELIEF

LWR QUILT & KIT DONATION FORM

Please give one copy of this form to the driver who delivers your donations to the Ingathering to be given to the site coordinator or warehouse staff *See packing instructions on reverse.*

Delivery Site: _____

City: _____ State: _____

Group Name: _____

Congregation Name: _____

Congregation Mailing Address: _____

City: _____ State: _____ Zip: _____

Congregation email Address: _____

Send LWR Updates/mailings to: ____ Congregation ____ **Contact Person's Address**

Contact Person: _____

Contact Person Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Person's email: _____

Number of Quilts _____

Number of boxes _____

Number of Personal Care Kits _____

Number of boxes _____

Number of School Kits _____

Number of boxes _____

Number of Baby Care Kits _____

Number of boxes _____

Number of Fabric Kits _____

Number of boxes _____

PACKING INSTRUCTIONS FOR LUTHERAN WORLD RELIEF QUILTS & KITS

Several things have changed, so please read the following requests from Lutheran World Relief.

1. **ALL DONATIONS MUST BE IN CARDBOARD BOXES.** No bags, trash bags or totes.
2. LWR is no longer accepting bulk soap donations. All soap must be individually wrapped and included as part of a Personal Care Kit or Baby Care Kit.
3. All fleece items are no longer accepted. (Those popular tied fleece blankets.)
4. Do not mix quilts & kits together OR different types of kits in the same box.
5. Please follow these current labeling steps on each box: Prepare a label or write on the side of the box, starting with **Lutheran World Relief**, then giving the **name and address of your church**, and the **contents of the box** “**Quilts - 3**” for instance.
6. No box should weigh more than 40 pounds.
7. Use sturdy boxes secured with packing tape.
8. For donations to the Quilt & Kit Shipping Fund,

Please write all checks to: **Lutheran World Relief**

Add in the memo section or on the envelope: **Quilt and Kit Shipping Fund.**

Mail to:

**Lutheran World Relief
PO Box 17061
Baltimore, MD 21297-1061**