

Make a copy of this form for your records.

**CENTRAL ILLINOIS
LUTHERAN WORLD RELIEF INGATHERING
2024 INVENTORY SHEET**

Name of Congregation _____

Complete Mailing Address _____

Church E-Mail: _____ Office Phone # _____

Local Contact Person: _____

CONTACT PERSON E-Mail: _____ Phone: _____

REMINDERS:

1. Follow the instructions regarding the assembly of kits and the packing instructions outlined in the Ingathering mailer, or online. Include only those items described in the brochure.
2. Check the times and date your local collection points will be open to accept your gifts.
3. Questions? Please call your local coordinator or Vickie Robertson at 309-838-3386.

KITS

Mark or label each box on TWO sides with contents and quantity. No weights necessary.
Put return mailing labels on TWO sides of each box.

<u>Quantity</u>	<u>Item</u>	<u>Quantity</u>	<u>Item</u>
_____	Quilts	_____	Baby Care Kits
_____	Personal Care Kits	_____	Fabric Kits
_____	School Kits		

TOTAL NUMBER OF BOXES SHIPPED _____
(Boxes of Packed Quilts and Kits)

DONATION

Amount: \$ _____ Check No. _____ Cash _____

Each congregation is asked to donate **\$25 or more** to help with the cost of shipping, postage, and other expenses incurred for transporting the gifts to Minneapolis. Make checks payable to **“Central Illinois LWR Collection,”** and deliver them to the collection points with your boxes and **this Inventory Sheet.**

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