

# Spokane Freight Reimbursement; Quilt and Shipping Fund

Congregation/Parish

Barcode ID Number

Congregation Mailing Address

Amount of Check

Contact Person

Email (print legibly)

## Mail checks to:

LWR Quilt and Kits Shipping Fund  
PO Box 17061, Baltimore MD 21298

Make check payable to:  
Lutheran World Relief

Mark on check:  
Quilt and Kits Shipping Fund

### Spokane Ingathering:

Friday, May 3, 2024  
9 a.m. to 3 p.m.  
Saturday May 4, 2024  
9 a.m. to noon

**Location: St. Luke  
Lutheran Church, 9706  
N Division, Spokane, WA**

*Include the  
name and  
address of your  
congregation on  
each box & label  
contents!*

### Spokane questions:

**Karen/Ron Ovnicsek:**  
(509) 993-7672 cell  
[karenovnicsek@msn.com](mailto:karenovnicsek@msn.com)

**From I-90**, take Division St. Exit #281 north through Spokane to St. Luke Lutheran Church, 9706 N Division, Spokane, WA (Note: Division will become Ruby St. & return to Division.

**From North on HWY 2**, at 9700 N. block, turn right on Westview (before the Y), go 2 blocks to Division. Turn right & church is on right

# Lutheran World Relief Ingathering Spokane Spring 2024 Loading Form

|                               |
|-------------------------------|
| Congregation:                 |
| Address, City and Zip Code:   |
| Contact Person:               |
| Phone Number:                 |
| Email Address (Print Legibly) |

*Ensure boxes are less than 40 pounds (30 for school kits)*

|   | Number of Quilts/<br>Kits | Weight in lbs. |
|---|---------------------------|----------------|
| Mission Quilts (60"x80")                        |                           |                |
| School Kits - Limit 30 pounds; use sturdy boxes |                           |                |
| Personal Care Kits                              |                           |                |
| Fabric Kits                                     |                           |                |
| Baby Care Kits                                  |                           |                |
| <b>Total weight (lbs)</b>                       |                           |                |
| Shipping Cost - ALL the Way!                    | x \$ .75                  | \$             |
| <b>Total Check sent to Quilt &amp; Kits</b>     | <b>Shipping Fund.</b>     | \$             |

**To ship just to LWR Warehouse multiply x \$.21. To ship it from LWR Warehouse to those in need multiply x \$.54. To ship it from Washington ALL the way to those in need multiply it by \$.75.**

# How to Pack & Send - *(Checks are mailed to Baltimore using form on reverse!)*

## Packing your Quilts and Kits:

- Pack completed Quilts and Kits, like items together, in boxes. Label contents - *type, number, weight, congregation, city* - in LARGE, BLOCK LETTERS on the outside top of the boxes.
- Apple boxes, banana boxes (if you cover the "hole"). Secure with tape so items don't fall out or get damaged.
- Ensure box tops are flat for stacking, not concave up (or down).
- Use strong cartons secured with packing tape, not to exceed 40 pounds - 30 pound limit for school kits.
- Do not use plastic or paper bags to pack donations.

## Quilts and Kits Contents:

**LWR Quilts should measure approximately 60" X 80". Full-size Quilts** best serve adult recipients and children as they grow older. Please donate only full-size Quilts.

### Include the following items in each School Kit:

- Four 70-sheet notebooks of wide- or college-ruled paper approximately 8" X 10½"; no loose-leaf paper
- One 30-centimeter ruler, or ruler with centimeters on one side, inches on other
- One pencil sharpener, two holes best
- One blunt scissors (safety scissors with embedded steel blades work well)
- Five unsharpened #2 pencils with erasers; secure together with a rubber band
- Five black or blue ballpoint pens (no gel ink); secure together with a rubber band
- One box of 16 or 24 crayons
- One 2½" eraser
- One sturdy drawstring backpack-style cloth bag approximately 14" X 17" with shoulder straps (no standard backpacks)

**Do not add other items or leave out any of the items listed.** All items should be new and in good condition. Remove any excess packaging, pack all items in bag and close. Do not enclose the Kit or any of its contents in plastic bags. Use heavy enough cardboard boxes to support the 150 pounds of boxes stacked above your box.

### Include the following items in each Personal Care Kit:

- One light-weight bath-size towel (maximum 52" X 27"), dark color recommended
- 2 or 3 bath-size bars soap, any brand, in original wrapping (8-9 oz total)
- One adult-size toothbrush in its original packaging or in separate sealed envelope
- One sturdy comb, remove packaging
- One metal nail clippers (attached file optional), remove packaging

Fold towel in half; place items in towel; fold and roll towel so nothing falls out. Tie with yarn or string or large rubber band.

### Include the following items in each Baby Care Kit:

- Two lightweight cotton t-shirts (no Onesies)
- Two long- or short-sleeved gowns or sleepers (without feet)
- Two receiving blankets, medium-weight cotton or flannel, or crocheted or knitted with lightweight yarn, up to 52" square; **No Fleece**
- Four cloth diapers, flat fold preferred
- One jacket, sweater or sweatshirt with a hood, *or include a baby cap*
- Two pairs of socks
- One hand towel, dark color recommended
- 2 or 3 bath-size bars gentle soap, in original wrapping, 8-9oz total
- Two diaper pins or large safety pins

**Do not add other items or leave out any of the items listed.** Gently used, clean items (no stains or tears) can be substituted for new ones. Wrap Baby Care Kit items in one of the receiving blankets and secure with diaper pins. Do not enclose the Kit or any of its contents in plastic bags.