

Spokane Freight Reimbursement; Quilt and Shipping Fund

Congregation/Parish

Barcode ID Number

Congregation Mailing Address

Amount of Check

Contact Person

Email (print legibly)

Mail checks to:

LWR Quilt and Kits Shipping Fund
PO Box 17061, Baltimore MD 21298

Make check payable to:
Lutheran World Relief

Mark on check:
Quilt and Kits Shipping Fund

Spokane Ingathering:

Friday, Oct 20, 2023
9 a.m. to 3 p.m.
Saturday Oct 21, 2023
9 a.m. to noon

**Location: St. Luke
Lutheran Church, 9706
N Division, Spokane, WA**

*Include the
name and
address of your
congregation on
each box & label
contents!*

Spokane questions:

Karen/Ron Ovnicsek:
(509) 993-7672 cell
karenovnicsek@msn.com

From I-90, take Division St.
Exit #281 north through
Spokane to St. Luke Lutheran
Church, 9706 N Division,
Spokane, WA (Note: Division
will become Ruby St. & return
to Division.

From North on HWY 2, at
9700 N. block, turn right on
Westview (before the Y), go 2
blocks to Division. Turn right &
church is on right

Lutheran World Relief Ingathering Spokane Fall 2023 Loading Form

Congregation:
Address, City and Zip Code:
Contact Person:
Phone Number:
Email Address (Print Legibly)

Ensure boxes are less than 40 pounds (30 for school kits)

	Number of Quilts/ Kits	Weight in lbs.
Mission Quilts (60"x80")		
School Kits - Limit 30 pounds; use sturdy boxes		
Personal Care Kits		
Fabric Kits		
Baby Care Kits		
Total weight (lbs)		
Shipping Cost - ALL the Way!	x \$.75	\$
Total Check sent to Quilt & Kits	Shipping Fund.	\$

To ship just to LWR Warehouse multiply x \$.21. To ship it from LWR Warehouse to those in need multiply x \$.54. To ship it from Washington ALL the way to those in need multiply it by \$.75.

How to Pack & Send - *(Checks are mailed to Baltimore using form on reverse!)*

Packing your Quilts and Kits:

- Pack completed Quilts and Kits, like items together, in boxes. 1. IF you use the new bar code tracking system, pack one copy inside with the quilts/kits; affix the 2nd copy to the outside of the box. 2. IF you do not use the bar codes, label contents - *type, number, weight, congregation* - in LARGE, BLOCK LETTERS on the outside top of the boxes.
- Apple boxes, banana boxes (if you cover the "hole"), appliance boxes can be obtained free at grocery stores, or other retail locations. Secure with tape so items don't fall out or get damaged.
- Use strong cartons secured with packing tape, not to exceed 40 pounds - 30 pound limit for school kits.
- Do not use plastic or paper bags to pack donations.

Quilts and Kits Contents:

Include the following items in each School Kit:

- Four 70-sheet notebooks of wide- or college-ruled paper approximately 8" X 10½"; no loose-leaf paper
- One 30-centimeter ruler, or ruler with centimeters on one side, inches on other
- One pencil sharpener
- One blunt scissors (safety scissors with embedded steel blades work well)
- Five unsharpened #2 pencils with erasers; secure together with a rubber band
- Five black or blue ballpoint pens (no gel ink); secure together with a rubber band
- One box of 16 or 24 crayons
- One 2½" eraser
- One sturdy drawstring backpack-style cloth bag approximately 14" X 17" with shoulder straps (no standard backpacks)

Do not add other items or leave out any of the items listed. All items should be new and in good condition. Remove any excess packaging, pack all items in bag and close. Do not enclose the Kit or any of its contents in plastic bags. Use heavy enough cardboard boxes to support the 150 pounds of boxes stacked above your box.

LWR Quilts should measure approximately 60" X 80". Full-size Quilts best serve adult recipients and children as they grow older. Please donate only full-size Quilts.

Include the following items in each Personal Care Kit:

- One light-weight bath-size towel (maximum 52" X 27"), dark color recommended
- Two bath-size bars (4 to 5 oz.) of soap, any brand, in original wrapping (9-10 oz total)
- One adult-size toothbrush in its original packaging or in separate sealed envelope
- One sturdy comb, remove packaging
- One metal nail clippers (attached file optional), remove packaging

Wrap Personal Care Kit items in the towel; tie with yarn or string.

Include the following items in each Baby Care Kit:

- Two lightweight cotton t-shirts
- Two long- or short-sleeved gowns or sleepers (without feet)
- Two receiving blankets, medium-weight cotton or flannel, or crocheted or knitted with lightweight yarn, up to 52" square; **No Fleece**
- Four cloth diapers, flat fold preferred
- One jacket, sweater or sweatshirt with a hood, *or include a baby cap*
- Two pairs of socks
- One hand towel, dark color recommended
- Two bath-size bars (4 to 5 oz.) of gentle soap, in original wrapping
- Two diaper pins or large safety pins

Do not add other items or leave out any of the items listed. Gently used, clean items (no stains or tears) can be substituted for new ones. Wrap Baby Care Kit items in one of the receiving blankets and secure with diaper pins. Do not enclose the Kit or any of its contents in plastic bags.